

Town of Lyme
Select Board Meeting
Minutes for September 19th, 2013
Approved: September 26, 2013

The following were present for part or all of the meeting: Charles J. Smith (Chair), Richard A. Vidal (member), and Susan J. MacKenzie (member). Fred Stearns (Road Agent), Michael Hinsley (Fire Chief) and Dina Cutting (Administrative Assistant). Historian, Lori Wadsworth.

1. Chair Smith called the Selectboard meeting to order at 8:00AM
 - Fred Stearns: The board reviewed the Baker Hill Road project with Stearns. Also reviewed the following projects; Ball field, where ditching debris is being left, and the insulation at the Highway garage building. Signs have gone up for roadwork warning on Baker Hill and “expect delays” will be added to these signs.
 - Historians: Lori Wadsworth asked if the Selectboard would give the Historians permission to put a historical marker on the town’s property at the intersection of Acorn Hill & Franklin Hill where the old school house used to sit.
MacKenzie moved to allow the Historians to put a historical marker on this property. Seconded by Smith. Voted unanimously in favor.
2. MacKenzie moved to approve the minutes of the September 12th, 2013 meeting. Seconded by Vidal. Voted unanimously in favor.
3. Matters arising: none
4. Public Comment: none
5. Manifests : none
6. The board reviewed and signed the MS-5.
7. The board signed a bill of sale for the 2002 Sterling L7500 trade in vehicle to Freightliner of NH.
8. Intent to cut for:
 - Wagner, Todd & Alison-Washburn Hill Rd-Map 402 Lot 15.2 was approved.
 - Shelby, Eva-Trout Pond-Map 416 Lot 22 was approved.
9. Committees & Commissions:
 - Energy Committee met on 9/16/2013 with HC Fennell Consulting LLC to review the issues of condensation and insulation with in the building. (once the minutes are approved they will be attached to these Selectboard minutes)There are questions that need to be answered. 1) What is the R factor of this insulation roof and walls? 2) Did the town get the building it paid for?
 - The following issues were reported on and/or discussed:
 - Welding, the highway employees do not do much welding; this will not justify the cost of addressing the ventilation. They will weld outside.
 - Painting the ply wood for better insulating factors.
 - Thermal expansion; how this affects spray on insulation.
 - Ceiling fans are too small.
 - The bid specs for the insulation replacement job will be very important; they will need to have a qualified company to work these up.
 - Discussion concerning the condensation and getting this problem under control before addressing the insulation.
 - The Highway department will need to adhere to the agreed upon fan operations and temperature controls. Smith will discuss this with Stearns.
 - MacKenzie wanted to commend the Energy Committee for putting all this information together.

10. Hinsley: The Fire Chief came to inform the Selectboard he will be gathering information and possibly applying for a grant in the coming months. The grant will enable the town to purchase 17 self-breathing apparatus at \$7,000.00 each. The Town will be responsible for 5% of this cost. The Fire Department will request these funds come from the Fire Fighters Capital Reserve Fund. If the Town does not receive the grant the funds will remain in the CRF.
- The emergency radio system has been upgraded in the Upper Valley and all area Fire Departments have the ability to communicate with the police, highway and fire departments.
- The Fire Department has about 20 dry hydrants with in the town of Lyme and Hinsley will be applying for permits for 2 more.
11. Committees & Commissions (cont.):
- Roads Committee: After Stearns and 2 class V roads committee members reviewed the 4 way intersection of Goose Pond Road the Roads Committee is recommending the following:
 - 1) 4 way warning of the upcoming intersection
 - 2) Larger stop signs
 - 3) Painting the road with “STOP”
 - 4) Trees and shrubbery cut on the north side of Goose Pond Road (so people can have more visibility coming up Baker Hill Road)
 - 5) 18” culvert header taker out and replaced with a smaller one.
 - The Selectboard would recommend the following changes:
 - 1) 4 way warning signs.
 - 2) Larger stop signs on Goose Pond Road.
 - 3) Investigate the tree and shrubbery removal with the land owner.
- Smith will discuss these issues with Stearns. MacKenzie will discuss the tree removal with the land owner.
- The Class V Roads Committee will be holding a public information meeting on November 7th, 2013 @ 7:00PM concerning various topics of road maintenance. They will be having a 20 minute presentation and then a question and answer session.
12. Review of ongoing business:
- River Road trees: MacKenzie reported she met with 4 different tree companies. We are waiting for estimates for budgeting purposes.
 - MacKenzie met with 2 River Road landowners who in the past had made repairs to the river bank. These repairs were done 15 years ago and have held up well. One of the sections that need repairing is about 475’. MacKenzie would like to be able to use fabric and rip rap to hold this section from further erosion. This would be a temporary fix but would hopefully save this section from further damage until the grants come through. MacKenzie will discuss the permit issues with David Robbins, Planning and Zoning Administrator.
13. Planning & Zoning:
- The public hearing was held on chapters 3, 4 & 5. No public attended this hearing. The chapters we reviewed and voted on by the Planning Board. Another Public Hearing will be held in 4 week for the final chapters of the Master Plan.
 - Lock Lyme Lodge has a new proposal and this will be addressed at the next Planning Boards meeting.
14. Smith attended a meeting concerning FastRoads. Bay Ring has come forward with a proposal for bundling, internet and phone for the Town, Library and school. There was no discussion of pricing.
15. Question on 79-F: Following a brief discussion on 79-F the sense of the Selectboard was to decline a request to have Town Counsel review a question from a community member concerning 79-F. This must be adopted by the Town as it is written.
16. The board reviewed and discussed the August CPI for budgeting purposes. This is 1.5%. Cutting will

work on the personnel spreadsheet to be reviewed by the Selectboard. Cutting will call to inquire about the 2014 rate increases for health and dental insurance.

17. L & M Construction LLC will be re-pairing the Fisher Bridge in the spring of 2014. The Bridge Capital Reserve Fund needs to be reviewed as soon as Pathways sends the reports. Cutting will confirm the date for this report.

18. There being no further business at 10:31AM MacKenzie moved to adjourn. Seconded by Vidal. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting